



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		GOVERNMENT DEGREE COLLEGE, AKHNOOR
Name of the head of the Institution		Dr Namarta
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01924-213837
Mobile no.		9419203086
Registered Email		principalgdcakhnoor@gmail.com
Alternate Email		drnamrata2505@gmail.com
Address		Village Palwan Tehsil & P/O AKhnoor
City/Town		JAMMU
State/UT		Jammu And Kashmir
Pincode		181201
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Mr. Tarsem Lal
Phone no/Alternate Phone no.	0941928363194
Mobile no.	9419283631
Registered Email	principalgdcakhnoor@gmail.com
Alternate Email	panjaliyatarsem.tl@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://gdcakhnoor.com/pdf/SSR.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://gdcakhnoor.com/pdf/eventcalendar.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	C	1.87	2019	28-Mar-2019	27-Mar-2024

6. Date of Establishment of IQAC

26-Aug-2011

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
week long programme on Gandhian Philosophy	26-Sep-2018 07	200
Beti Bacho Beti Padho	21-Jan-2019 08	200

[View File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Salary and other Heads	State Government	2018 365	56302000

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Sport Infrastructure consisting of Courts for volleyball , Handball, KhoKho and ground for Cricket/Football with sitting tiers and VIP pavilion.

Two skill oriented courses viz, Data Entry Operator and Account Executive under RUSA.

Provided Financial aid to poor/needy students and also scholarships to ST/SC/OBC students.

Remedial Coaching classes for SC/ST/OBC and other minority students.

Construction of 100 bedded girls hostel.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality

Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
cleaning/leveling of area in front of college canteen for parking of vehicle	cleaning/leveling of area in front of college canteen for parking of vehicle was done.
macdamization of Road from main gate to main building	Partial macdamisation of Road from main gate to main bulding was executed i.e only patches were filled.
Expedition of execution work of Sports infrastructure	Execution work of Sports Infrastructure was expedited upto ninety percent.
Whitewash/Renovation of College Building	Whitewash/Renovation of College Building was executed.
Plantation drives	Plantation drives were organised by NSS volunteers/NCC cadets in collaboration with social forestry department.
installation of WiFi in the college campus	The college campus was made partially WiFi enabled by the installation of WiMax of BSNL.
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	15-Mar-2019
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	21-Feb-2019
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Government Degree College Akhnoor is affiliated to University of Jammu and adheres to the curriculum designed and prescribed by the University. However, within the framework provided by the University, the curriculum is

operationalized keeping in mind the requirements and resources of the college. Even in the designing of the curriculum, the faculty members play a very active role as members of the respective Board of Studies. Some faculty members of this college even assist other Universities/Autonomous colleges in preparing their curricula. As the college has implemented CBCS in all its programmes, the College offers a wide range of Skill Enhancement, Discipline Specific Elective and Generic Elective Courses. The courses are offered keeping in mind the interest of students, infrastructure of college, scope of a particular course for job prospects and further studies etc. A Counselling Committee is set up during the phase of admissions which helps the students with the various issues related to admission process. After admissions, the students are allotted various sections based on the respective strength in various courses. Workload for each subject is calculated and accordingly demand for teachers on academic arrangement is presented to the higher authorities if required. Teachers on Guest lecture basis are invited in case of any exigency. Many students come to this college by commuting daily from distant places. The time table is framed in such a manner that it remains convenient even for long distance commuters to attend all their classes. Still some students find it difficult to come early or stay till last periods due to non-availability of timely transport facilities to their homes. Each department determines its own pace of completion of syllabus as per the requirement of each course. In addition to the regular class work, different activities like guest lectures, field trips, seminars, interaction sessions, workshops etc are regularly organized. Wherever the curriculum requires, or can be supplemented using Communication technology, the Smart Class Room well equipped with ICT tools is used. Internal Assessment Examinations are held in a centralized manner involving the coordination and services of teachers from different subjects thereby ensuring the smooth conduct of the examination. Remedial classes for students are held to supplement the routine course work. These classes cater chiefly to the students from socially disadvantaged sections (SC, ST, OBC and Minorities) but can be attended by any needy student. Vocational and Add-On Courses are introduced under RUSA to improve the employment prospects of the students. Regular feedback is taken from students as well as parents both formally and informally regarding different aspects of curriculum. This is used by the teachers as members of BoS for curriculum designing as well as for better implementation of curriculum.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Computer Certificate Course in C and CPP Language		18/05/2018	180	General	skill development

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting	Programme Specialization	Date of implementation of
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CBCS		CBCS/Elective Course System
BA	Skill Courses various Subjects in Sem IIIrd and Vth	01/08/2018
BSc	Skill Courses various Subjects in Sem IIIrd and Vth	01/08/2018
BCom	Skill Courses various Subjects in Sem IIIrd and Vth	01/08/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	40	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>A mechanism has been put into place to get feedback from parents of students and students studying in this college. They are asked every year to rate the different procedures and aspects related to college. Their responses to questions related to curriculum have been thoroughly analysed. Following questions were put forward to them for eliciting their feedback. 1. How do you rate the admission procedure? 2. How do you rate the Infrastructure and lab facility? 3. How do you rate the quality of teaching in the institution? 4. How do you rate the transparency of the evaluation system in the college? 5. How do you rate the library facilities? 6. How do you rate the use of Communication and Information Technology in the college? 7. How do you rate the improvement in soft skills, knowledge, ethics, morality observed by you in your ward while studying in the college? 8. How do you rate the handling of students'</p>

grievances by the college? 9. How do you rate the students' counselling and guidance? 10. How do you rate the Internet facility in the college? 11. How do you rate the various Add On / Vocational Courses being run by the college? Their responses have been analyzed for each year and appropriate measures have been taken to meet their expectations.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom		80	32	32
BSc		300	250	197
BA		750	743	743
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2057	0	34	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
51	51	6	1	1	3
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring of the students is an essential feature to render equitable services to all our students having varied background. The College has in place a formal student mentoring system that facilitates unique, interactive and target oriented system involving students to address common student concerns ranging from anxiety, stress, fear of change, doubts and failure etc. In the beginning of each session, after the admission process is over, each department is required to assign a teacher mentor to each student of first year. It is also required that the same mentor continues to mentor the student for all the three years of his/her graduation. Mentoring of students is based on the following objectives: • To increase the teacher-student contact hours • To identify and address the problems faced by slow learners and first generation learners • To encourage advanced learners • To decrease the student drop-out rates • To prepare students for the competitive world As an example of Mentor Mentee ratio, if a department has 10 teachers and 100 students, then each teacher will be mentor to 10 students. In general, the number of students with each teacher mentor varies from 7 to 14 approximately according to the strength of teachers and students in that department. The mentor is required to prepare a list of his/her mentee students and get acquainted with them. Mentors conduct a meeting with their mentees once a week to discuss their problems and issues and maintain the record of their meeting with the students. These issues can be related to college infrastructure, academic, non-academic or personal as well. The mentor tries his/her best to

find solutions to any such issues arising in student's life and informs the college administration about the matter if need be. Based on the nature of the problems faced by the students for e.g. confusion about career options, the faculty occasionally organizes programs and lectures for the same. Mentors not only continuously observe progress of their mentees but also provide required guidance. Mentors motivate students to take part in various curricular and co-curricular activities. Mentoring helps to boost students' morale and improve their learning abilities. Mentors also make the students aware of various career opportunities and encourage them for participation in the academics, sports and cultural activities. This has resulted in increased participation of students in various activities and bringing out overall quality improvement. For academic and administrative function functioning of the Institution various cells such as academic cell, examination cell, Counseling cell, disciplinary committee, are formed. Mentees are well informed and connected with all cells through mentors. The Two wings N.S.S and N.C.C also promote students in their career. Although students are free to approach their teachers anytime if any issue is disturbing his/her routine, still, the system of mentor – mentee builds an extra confidence and sense of security among students. This whole system leads to a better connection between students and teachers and helps build a friendly and cordial relation between them.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2057	34	1:61

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
34	34	0	0	13

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Sushma Bala	Assistant Professor	University Of Jammu
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA	6th	25/04/2019	03/07/2019
BSc	BSc	6th	25/04/2019	03/07/2019
BCom	BCom	6th	25/04/2019	03/07/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Reforms in continuous internal evaluation (CIE) system at the institutional level. As the college is affiliated to the University of Jammu. Examination committee of the college looks after the fair and smooth conduct of the examination in the institute. During the induction programme the newly admitted students are updated regarding the attendance requirement and pass marks. Whenever the students are in doubt they are encouraged to clarify them by discussing with teachers and principal. Internal Assessment Examinations are

held in a centralized manner involving the coordination and services of teachers from different subjects thereby ensuring the smooth conduct of the examination. Display of the performance of the students in internal assessment test on the departmental notice board encourages competition amongst peers. Answer scripts of internal assessment tests after evaluation are shown to the students for their satisfaction and in case of any doubts among the students, clarification are given. There is provision of re-test for the students who don't score qualifying marks and the students who could not appear in the internal assessments due to their participation in various curricular and co-curricular activities.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college strictly follows its academic calendar reflected in the prospectus as well as academic calendar of affiliating university. In the beginning of the session general orientation cum counselling of the new entrants is done so as to sensitize them about the mode of examination both internal and external, distribution of marks both in theory and practical and other academic activities like regularity of attendance in which students must attend more than 75 of the total lectures delivered during the semester and a student has to pass internal assessment separately in each subject.. The college examination committee issues the centralized datesheet for internal assessment in consultation with the HODs of various subjects, which is displayed on the college notice board well in advance. In general, the internal assessment examination and external examination for odd semesters is held in the months of September-October and November-December respectively. For the even semesters they are held in the month of March-April and May-June respectively. Internal assessment examination involves the coordination and services of teachers from different subjects thereby ensuring the smooth conduct of the examination. Display of the performance of the students in internal assessment test on the departmental notice board encourages competition amongst peers. Answers scripts of internal assessment tests after evaluation are shown to the students for their satisfaction and in case of any doubts among the students, clarification are given.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://gdcakhnoor.com/naac/prospectus2018.pdf>;
<http://gdcakhnoor.com/naac/poutcomes.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BSc	BSc		132	74	56.0
BCom	BCom		9	7	77.8
BA	BA		276	219	79.3

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Swachh Bharat Abhyan	Harish Kumar	Vice Chancellor, University of Jammu	18/07/2019	NSS Voluntary Service
Swachh Bharat Abhyan	Suraj Singh	Vice Chancellor, University of Jammu	18/07/2019	NSS Voluntary Service
Swachh Bharat Abhyan	Rashmi Singh	Vice Chancellor, University of Jammu	18/07/2019	NSS Voluntary Service
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if
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any)

No Data Entered/Not Applicable !!!

[View File](#)

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Political Science	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	6	0	0
Presented papers	2	0	0	0
Resource persons	0	1	0	0
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NA	NA	0	0
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
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0	0	0	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Plantation Drive	GDC Akhnoor	Plantation Drive	1	35
Beti Bacho Beti Padhao	GDC Akhnoor	Beti Bacho Beti Padhao Programme	1	65
National Voters Days Rally	GDC Akhnoor	National Voters Days Rally	1	70
10 Days Winter Camp	GDC Akhnoor	10 Days Winter Camp	1	70
Conservation of Water bodies camp	GDC Akhnoor	Conservation of Water bodies camp	1	65
15 days Swachta Pakhwara camp	GDC Akhnoor	Swachta Pakhwara camp	1	50
Swachh Bharat Summer Internship Programme	GDC Akhnoor	Summer Internship Camp	3	3
Swachta Bharat Abhiyan	GDC Akhnoor	Swachta Bharat Abhiyan	2	80
SVEEP	District Election Cell GDC Akhnoor	To aware the college students about the EVM	2	100
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	NA	NA	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
No Data Entered/Not Applicable !!!			

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	6000	1870251	654	301678	6654	2171929
Reference Books	121	38720	6	3000	127	41720
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	20	1	0	0	0	1	1	0	0
Added	5	0	1	0	0	0	0	1	0
Total	25	1	1	0	0	1	1	1	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
5.23	4.81	10.38	9.73

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Government Degree College Akhnoor has established a simple and transparent mechanism for the maintenance and utilization of all physical, academic and support facilities and is well communicated among all the concerned stakeholders. The primary responsibility of developing the college infrastructure lies with the advisory committee of the college. The college is allotted funds by the UGC and higher education department and different academic and support facilities are upgraded from time to time. There are five laboratories in the college campus, one each in Physics, Chemistry, Botany, Zoology and Computers which creates and strengthens an environment for effective teaching and learning as each laboratory is well equipped. The college library has a vast collection of more than 6000 books related to various subjects. The new stock of books is replenished annually to cater to the need of the students. The college has a library committee which looks after the proper functioning of the library and allocation of funds for the purchase of new books. The students as well as faculty members are registered with NDL e-library where they can access the journals, articles and research papers. The college has a vast sports complex under construction. In addition, there is a facility for table-tennis and other indoor games like chess and carom. The college provides additional equipment as and when required by the students by updating themselves through interactions with students. Presently, there are only 11 classrooms and one Smart classroom with multimedia facility where students/teachers can deliver presentations/lectures. The institution has a plan to upgrade the IT infrastructure by adding up the new and latest software and hardware technologies. The college students, NCC cadets and NSS students also participate actively in various cultural activities and National festivals

like Gandhi Jayanti, Independence Day, Republic day etc. Moreover, our students also participate with great enthusiasm every year in "Display your Talent" competition organized by Department of Students Welfare, University of Jammu. The working of the college is completely decentralized and participative. Each faculty member is assigned different academic duties in addition to teaching, learning and evaluation. The college administration intends to upgrade its standard every year to cater the needs of the current generation of students.

<http://gdcahnoor.com/pdf/committee2018.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Financial Aid	51	168500
Financial Support from Other Sources			
a) National	Social Welfare Scheme for SC/ST/OBC/EBC	242	1573000
b) International	NA	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Remedial Coaching	05/10/2018	80	GDC Akhnoor in collaboration with deptt. of Life-Long Learning, University of Jammu, Jammu.
. Guidance for Competitive examinations (JUET entrance coaching)	17/05/2018	60	GDC Akhnoor in collaboration with University of Jammu, Jammu.

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Guidance for Competitive examinations (JUET entrance)	60	80	20	10

	coaching)				
2018	Remedial Coaching	80	0	10	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NA	0	0		0	0
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	30	BA, BSC, BCOM	ARTS, SCIENCE, COMMERCE	University of Jammu	PG
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
NA	NA	0
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Bronze Medal	National	1	0	2268870478 14	Deepika Sharma
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The College has a well-established student council. The elections are conducted in a phased manner for the selection of college presidium every year. A well elected committee comprising of teachers is constituted for conducting elections in a democratic manner. The college elections are important, as college union provides a platform for the development of leadership qualities, organizational skills and creative talents among the students. The election takes place in 2 stages. At first stage, class representatives are elected by the students of respective classes. Two class representatives are elected from each class, first one is on merit basis and other one is nominated. All the elected Class representatives become the members of the student council. Afterwards, the member of Student council in turn elects the college President and College Vice President in presence of constituted college election committee. The members of college presidium are framed to ensure direct communication to the college Principal, when required regarding the issues which students face. The Head of Student council also ensures free flow of necessary resources required by the students. Further, the student council comprises of President, Vice-President, General Secretary and cultural secretary. The activities of student council include: To suggest such measures which are related to the welfare of the students. They Act as a representative body of the students of the college to address the issue concerned with students. Plan and organize student activities including literary and cultural programmes, debates, discussions, symposiums, quiz competitions, sports events and competitions in different fields. Act as members of all academic and welfare committees to provide support to the students participating in different areas. Play a major role in publishing college magazine. They encourage students to participate and publish their views, articles, literary work in college magazine. Even the date sheet of the internal examinations is finalized in consultation with student council. As members of Grievance cell, they talk directly to students regarding examinations, infrastructure, harassment, ragging etc. This council in collaboration with Red Cross and other charitable organizations help to raise funds for the people in need. The student council also involved in the activities that are associated with the council and other forums which are intended for developing students initiatives and creativity that are very effective. Further, the student council also helps in achievement of the glory of students in the field of sports and culture.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Two practices of Decentralization and participative management :- 1. Decentralization and participative management is practiced in the academic activities like time table and internal examination date sheet are framed in a decentralized manner and every faculty member including non teaching staff are engaged in different capacities as superintendent, Deputy superintendent, assistant superintendent and supervisors in the examination duties. 2. The administration performs its functions using the decentralized approach involving the staff of the college (both academic and administrative). The staff plays an important role in all decision making matters related to the college. The staff participates actively at different levels to streamline the flow of various developmental activities, cultural activities, sports activities, NCC/NSS activities, etc. The faculty member who has served for longest duration in a department is supposed to be the best person to know all the procedures of internal working of the department. In every department, Head of department takes the responsibility of preparing internal time-table, allotment of teaching subjects among staff members, preparation of results of internal assessment, shortages cases, purchases related to department, extension lectures on current topics etc. All these activities are performed in consent and collaboration with the staff members of the department. A perfect balance is maintained between the Head and other staff members of the department for efficient working of the department. Periodic meetings of the Head's with the Principal are held to discuss various issues related to the students, staff and administration. The various committees that are functioning presently as per decentralized and participative approach of administration are as follows:-

- Advisory Committee
- Purchase/College Development Committee
- Discipline Committee
- Library Committee
- Cultural/Literary/Creative Activity Committee
- Career Counseling Committee
- Scholarship/Financial Aid Committee
- Grievances Redress Committee
- Tour Picnic Committee
- Internal Assessment Record Committee
- UGC Committee
- NAAC/IQAC Committee
- Anti Ragging Committee
- Red Ribbon Club
- Sexual Harassment Committee
- College Beautification Committee
- College Canteen Committee
- Local Fund Committee
- Motor Vehicle Committee/College Bus
- Sports Committee
- Examination committee
- College Newsletter and Magazine Publication Committee
- Income Tax committee
- Time Table Committee
- PVC I-Card committee
- Website committee
- Genset committee

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	In a continuous effort to increase the quality of teaching and learning, the college is using one smart class room. The college is going to make 2 more smart class room for the upcoming session. To promote ICT enabled teaching, some staff members of the college have attended workshops on MOOCs, ICT, etc. Moreover, every department of the college is provided with a computer to prepare their lectures. Teaching is supplemented with invited lectures from faculty of

different colleges as well as university. For the overall development of the students, students are actively involved in college events like symposiums, debates, seminars display your talents events, etc.

Examination and Evaluation

The examination committee of the college conducts Internal Assessment exams strictly following the rules and regulations of affiliating university. A common date sheet is prepared and is displayed to the students 15 days before the start of the internal exam. The results of internal assessment are displayed on the notice board of each department. The students are free to approach their concerned teacher and see their answer sheets if they are not satisfied with their results. In addition, class tests, interactive sessions, practical tests are conducted by every department to evaluate student's performance. The external exam on semester pattern is conducted as per the date sheet prepared by affiliating university.

Research and Development

Encouraging faculty members for research, this has resulted in their national and international publications.

Library, ICT and Physical Infrastructure / Instrumentation

The library of the college is fully air conditioned. The seating capacity of the library is 70. There are approx. 7000 books in library. The students and staff of the college are registered in portals like NDL, N-List, etc. The college has 20 no. of computers installed.

Human Resource Management

The faculty members of the college fill APR's yearly and get it approved from the principal of the college. Payslips of the staff of the college are transmitted electronically. To ensure regularity and discipline among staff members, biometric machines are installed in the college. Leaves are granted to the staff as per the leave rules framed by department of higher education. The faculty members are encouraged to participate in trainings, workshops, FDPs, etc.

Admission of Students

The admission process is highly transparent. Students fill application form in online mode to seek admission in the college. Rules and regulations of affiliating university are strictly

	adhered to. The cut offs are purely merit based and are displayed on the common notice board and the notice boards of all the departments. The reservation policy is also followed by providing 5 additional percentage to the students of reserved Category while preparing cut off lists.
Curriculum Development	The College carries out the curriculum work with strict adherence to the syllabus provided by affiliating University of Jammu. The HoD's of different departments of the college are members of Board of Studies constituted by University. The meetings of BoS are held periodically and our faculty members are actively involved in framing the curriculum.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	The database of the students with their subject preferences is maintained in soft format. This Data is used for filling RR of the students. The meetings of the committees like Discipline Committee, Advisory committee are held to discuss important administration issues of the college. The meeting of the HoDs of various departments are also held to ensure smooth functioning of the college. Service records of the teaching and non-teaching staff is maintained properly.
Planning and Development	Timetable and Academic calendar are prepared on periodic bases.
Finance and Accounts	No cash transactions are held in the college. Salaries of the staff members are transferred in their bank accounts only. The college uses online portals like BEAMS, PFMS, etc to manage finances.
Student Admission and Support	Application form for admission are accepted only through online mode via college admission portal .Merit list are generated and displayed online and offline mode both. The students seeking admission have to deposit their fee in banks only. Only Challan for Receipt of admission fee provided by banks is accepted in the college.
Examination	Examination forms of students are filled online and their admit cards are also generated online by concerned university.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	NA	NA	NA	0

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	15 day computer course under Capacity Building Initiative	15 day computer course under Capacity Building Initiative	15/05/2018	30/05/2019	30	10

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher course in Chemistry	1	03/12/2018	23/12/2018	21
General Orientation Course	1	24/12/2018	22/01/2019	28
National workshop on Manuscriptology and paleography of Indian scripts	1	24/12/2018	30/12/2019	07
Workshop on Introduction of SEM using AMOS	1	10/01/2019	10/01/2019	01
Inservice teacher training Programme	1	07/01/2018	11/01/2019	05

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>The College provides the necessary guarantee so that the staff can avail loan from the bank where the salary of the employee is credited. Summer and winter vacations are availed by teaching and non-teaching staff as per the order of JK Higher Education Department. Staff members are encouraged to participate in Workshops/ Symposium/Conferences etc. and also allowed to attend the Refresher course/Orientation course as required by staff for the placement in higher scale/grade as per the UGC guidelines.</p>	<p>As per the JKUT Govt. rules, the college gives various allowances to its employees, Education allowance is given to all the employees having Children studying at school level.</p>	<p>Remedial classes, career counselling and coaching classes are organized from time to time. The college also extended help to students from economically weaker sections of society by providing them financial aids. Refreshment is provided to NCC, NSS volunteers and sports players participating in competitions and events at various institutes and levels.</p>

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Institution is a government institution, Financial audit is conducted in accordance with auditing standards accepted in India annually by the Finance Department of State Govt. and Account General (AG). The salary is reconciled by the AG. Financial matters are routed through cashier and accountant. The internal financial audit is not performed by the college. After the conduct of audit, the officers submit the audit report to the State Govt. with detailed objections. The State Govt. sends the same report to the college for settling the audit objections within a stipulated time period. The college cashier and accountant go through the objections/irregularities raised by the audit party and reply the observations raised with detailed justification within stipulated time. It was an audit of Balance Sheet General Fund, Income and Expenditure and Receipt payment Account.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA
View File		

6.4.3 – Total corpus fund generated

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6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University of Jammu, Jammu	Yes	Internal Examination Committee
Administrative	Yes	AG office, Jammu	No	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The College does not have a formal Parent-Teacher Association. However, the College ensures a healthy interaction with the parents at the onset of the academic year. It's mandatory for students seeking admission to be accompanied by parents/guardians. Teachers have been able to communicate with parents to prevent early marriages and other prejudices related to the drop-out of girl students. This has resulted in the increase in overall percentage of girl students in the college. Presently, the female students constitute about 70 percent of the total students.

6.5.3 – Development programmes for support staff (at least three)

The support staff is encouraged to attend workshops and training program conducted by competent authority outside the College.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Construction of academic block: The construction work of academic block is in progress which includes 3 classrooms, 2 laboratories, 1 girls common room with all attached bathrooms. It is expected to complete by March 2021. The approximated cost of the project is 356 lakhs. 2. Establishment of more smart class rooms: In addition to one smart class room, two more smart class rooms will be operational in the coming academic session. All the faculty members of the college will use these smart classrooms for teaching students. 3. Upgradation of departments cum labs: Every department of the college has been provided a desktop computer with 3 in 1 printer. Moreover, the required apparatus and chemicals are purchased for each department from the available grant.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	JUET coaching classes	17/05/2018	17/05/2018	02/06/2018	60
2018	One Day	18/09/2018	18/09/2018	18/09/2018	80

	Scholarship Awareness Workshop cum workshop				
2018	Sustainable livelihood opportunities to self employment for the youth of JK" under Youth Start-Up Loan Schemes	20/09/2018	20/09/2018	20/09/2018	60
2018	Remedial Coaching Classes	05/10/2018	05/10/2018	20/10/2018	80
2018	Lecture on Career options in Sciences	11/10/2018	11/10/2018	11/10/2018	100
2019	Awareness programme on "Beti Bachao Beti Padhao"	21/01/2019	21/01/2019	28/01/2019	200
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Week long awareness programme on "Beti Bachao Beti Padhao"	21/01/2019	28/01/2019	400	150
Dogri skit and Lecture on "Beti Bachao Beti Padhao"	30/01/2019	30/01/2019	200	80
International women Day	08/03/2019	08/03/2019	150	20

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
0

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
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Ramp/Rails	Yes	1
Scribes for examination	Yes	1
Physical facilities	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	20	20	07/06/2018	20	Swachhta Awareness	Issues related to swachhta e.g use of toilet, washing hand, keeping surroundings neat and clean	200
2018	1	1	04/06/2018	1	Blood Donation Awareness Rally	Awareness to peoples about the safe blood and blood products	50
2018	1	1	01/06/2019	1	Conduct of IGNOU June 2018 UG and PG Exam	Lending of Accommodation	500
2018	1	1	02/12/2019	1	Conduct of IGNOU Dec 2018 UG and PG Exam	Lending of Accommodation	450
2019	1	1	25/01/2019	1	Rally and pledge on National Voter Day	Awareness on SVEEP	400
2019	1	1	30/01/2019	1	Beti Bachao Beti Pado	Awareness Programmes on Gender Equility	100

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Prospectus/E-Brochure	07/06/2018	<p>College Handbook The institution attaches top most priority to the discipline, which is a basic requisite for conducive academic atmosphere. Besides the members of College Discipline Committee, members of teaching and non-teaching staff closely monitor the behavior of college inmates. The students are advised to adhere to following rules during their stay in the institution:</p> <ul style="list-style-type: none"> • Ragging is strictly prohibited and any student indulging in this unlawful activity will have to face cancellation of his/her admission from the institution. • Only the students possessing a valid Identity Card of the institution are allowed inside the campus. • Students should present their selves in a formal attire while attending the institution. • Students getting private vehicles should register their vehicle numbers with the institution. • Smoking or carrying toxic substances shall invite a strict disciplinary action. • No student is allowed to take law in his own hand. In case any student has a grievance, this should be addressed to in charge of the grievance cell or the Head of the institution. • The rules for examination are provided through the handbook of examination rules of the affiliating university. http://gdcakhnoor.com/naac / prospectus2018.pdf

Civil services Rules as state Government	31/05/2018	<ul style="list-style-type: none"> The employees (Teaching, NonTeaching) are required to follow the CSR rules for service conduct as well as conduct rules notified from time to time from the state Government/Administrative Department. www.gdcakhnoor.com/naac/SRO51.pdf www.gdcakhnoor.com/naac/SRO243.pdf www.gdcakhnoor.com/naac/SRO284.pdf www.gdcakhnoor.com/naac/SRO294.pdf
University Statutes	01/01/2018	The rules for notification of Admission, submission of award rolls and conduct of examinations are provided through the statutes of of the affiliating university (University of Jammu, Jammu). www.gdcakhnoor.com/ugstatutes.pdf

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of National Voters Day	25/01/2019	25/01/2019	400
NSS Foundation Day	24/09/2018	24/09/2018	300
lecture on the topic "Relevance of Mahatma Ideals in 21st century"	26/09/2018	26/09/2018	120
Slogan Writing Competition on Gandhian Ideas	27/09/2018	27/09/2018	50
Cleanliness Drive	29/09/2018	29/09/2018	110
Activities like Singing patriotic song, recited poems and speeches on Gandhian Philosophy	02/10/2018	02/10/2018	120
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Cleanliness Drive: In the continuation of celebration of 150th birth anniversary of Mahatma Gandhi Ji in the form of organizing various events, today on 29/09/2018 GDC Akhnoor organized a cleanliness drive in which a number of students from NSS and NCC participated and maintained the beautification of college. The Principal of the college Prof. Kuldeep Raj Sharma applauded the contribution of students and staff associated. The drive was coordinated by Dr.

Mamta Sharma. Prof. Kuldeep Kumar (NCC Officer Boys), Prof. Jagmeet Kour, Prof. Sonia Bhau and Prof. Shivani Sharma (NCC Officer Girls) also participated in cleanliness drive.

Awareness on Conservation of Water Bodies On 15th Sep 2018, the NSS Volunteers of GDC Akhnoor along with NSS officer of the college visited village Gopala Pangiari Tehsil Akhnoor and are made aware the residents of the village for conserving of water bodies like Ponds etc in the village to maintain natural environment in the surrounding. The NSS volunteers suggested the ways of conserving the village water bodies like ponds in the village. NSS officer of the college, Dr. Suresh Sharma speaking on the occasion called ponds as the life line of the villagers and more efforts needed to be done to keep them safe and clean. It's a time to mobilize the young generation for conserving the natural water resource and know them the value of water resources and its consequences of misuse of natural resources.

Ozone Day was celebrated at GDC Akhnoor on 17th of Sept. 2018 through a poster making competition in which 40 students from different disciplines and classes participated. The Principal GDC Akhnoor Prof. Kuldeep Raj Sharma inaugurated the event and emphasized the role and importance of Ozone layer for the welfare of living beings. He further stressed upon the participants to educate the masses in their respective localities, about the importance of Ozone layer and the factors which destroy it. The posters were evaluated by three judges through live presentation, the judges for the event were Prof. Tarsem Lal, HOD Chemistry, Prof. Sughandha Mahajan, HOD Botany and Prof. Pooja Charak, HOD Pol. Sc. The winners of the event were Ms. Priyanka Sharma, Ms. Ritu Devi and Ms. Tanvi Bhandhari who secured first, second and third positions respectively. The whole programme was coordinated by Prof. Chander Shekhar and Prof. Rahul Kait. The other faculty members present were Prof. Anil Verma, Prof. Manmeet Kour, Prof. Dewarka Nath, Prof. Yogesh Sharma, Prof. Mamta Sharma, Prof. Sonia Bhau, Prof. Raman Singh and Prof. Gulzar Ahmed Lone.

On 22/09/2018 GDC Akhnoor in Collaboration with Rural Development Department organized Symposium cum Awareness Initiative on 'Swachta Hi Seva'. The students participated whole heartedly in the symposium and expressed their views enthusiastically. The topic for the symposium was 'Swachta Hi Seva'. Two skits were also presented by students of the college. The skits were well prepared and thought provoking. A dance was also presented on the same theme. Earlier the Principal of the college Prof. Kuldeep Raj Sharma welcomed the guests Mr. Gopal Singh, SDM Akhnoor, Mr. Kawaljeet Singh Bali, Tehsildar Akhnoor and Mr. Jhony Kumar, BDO Akhnoor. He called upon the students to be active participants of the cleanliness drive. Speaking on the occasion Mr. Gopal Singh SDM Akhnoor, Mr. Kawaljeet Singh Bali, Tehsildar Akhnoor and Jhony Kumar BDO Akhnoor encouraged the students to be a part of the changing scenario and bring about a difference in society.. First position was bagged by Anamika Sharma of Sem III, Rashmi Singh Sem V got the second position and Parmeet Kour of Sem III secured the third position in Symposium. The judges of the event were Prof. Tarsem Lal, Mr. Kawaljeet Singh Bali, Tehsildar Akhnoor and Jhony Kumar BDO Akhnoor. Vote of thanks was presented by Dr. Pavanjeet Bali.

Plantation drive and extension lecture on social forestry On 08th of Aug. 2018, GDC Akhnoor under the direct supervision of Principal, Prof Kuldeep Raj Sharma, organized valediction function by planting trees in college premises and an Extension lecture by department of botany on topic Social forestry-A boon to conservation of nature with special focus on plantation drive in the college in which Ms Neha Mehta, DFO, Social Forestry division, Jammu was the chief guest and resource person and Mr. Girdhari Lal Sharma, Range Officer Akhnoor Was the guest of honour. In the beginning of the programme, Prof Kuldeep Raj Sharma Principal GDC Akhnoor welcomed the guests and gave a warm start to the event. The resource person delivered the lecture in detail about the role of Social

Forestry Department in making general awareness among the people about the various plantation drives started by the department and various initiative taken by them in providing plant sapling to the public and institutions. He also discussed about the role of young generation in these plantation drives to not only conserve the nature for themselves but also for future generations. More than 120 students from college including NSS,NCC wing participated in the event and made it more colourful through their active participation. Later students put their queries to the resource person regarding forestry as a career option that were well answered and the extension lecture came to an end with the presentation of vote of thanks. At last function was concluded with plantation of saplings in college premises by chief guest, guest of honour, principal GDC Akhnoor, other faculty members and students.

On 28/7/2018 World Nature Conservation day was celebrated at GDC Akhnoor. The college organized poster making completion in which 18 students of the college participated and express their vision on the nature conservation. The function was inaugurated by Prof. Kuldeep Raj Sharma, Principal of the college who stressed upon the conservation of natural resources. Ms. Neha Sharma, Ms. Reena Sharma and Ms. Meenakshi Sharma was judged as 1st, 2nd 3rd respectively. Mr. Karan Singh and Mr. Lakhvinder Singh was given consolation prizes. The function was adjudged by Prof. Tarsem Lal , Prof. Sudesh Kumar Dr. Pavanjeet Bali. The function was presided over by members of the cultural committee comprising of Dr. Anshu Sawhney (Convener),Dr. Mamta Sharma ,Dr. Manmeet Kour Dr. Deepak Kumar. Dr. Ashok Kumar, Dr. Anil Kumar, Prof. Kuldeep, Prof. Sudesh Kumar, Prof. Shivani Sharma, and Prof. Satish Angral were also present.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Swachh Bharat Abhyas: Govt. Degree College Akhnoor organized Swachh Bharat Summer Internship Program under the Ministry of Human Resource Development with Swachh Bharat Mission (Grameen) and Ministry of Water and Sanitation in which about fifty NSS volunteers and faculty members of the college in 5 teams were registered to conduct 100 Hours swachhta activities in adopted five Nos of villages. To make Swachh Bharat Mission as National Mission. On 1st Day the programme started on 1st June 2020 and ended on 14 July 2020. The activities conducted were Awareness Campaigns (like use of toilet, handwashing, health and hygiene etc) and Lectures on Swachhta, Village/School Level Rally/ Movie Screenings on Swachhta Cleanliness Drive/ Door to Door Swachhta Campaign, Wall Painting/Construction of Toilet and Nukkad Nataks, Swachhta Song, Lectures of Dignitaries in every village as per schedule. The broad plan of actions were: 1. Generating mass awareness on cleanliness and hygiene among villagers. 2. NSS volunteers will work regularly for 100 Hours on cleanliness in the adopted villages. 3. Eminent people will be invited to address villagers and school children on the issues. 4. Mass pledge by students and villagers to maintain cleanliness of the adopted villages and surrounding areas. 5. Aware people by performing Nukkand Nataks and swachhta Songs. The programmes were attended by more than 3000 people including school children, college students, villagers, representatives of villagers and teaching faculties of the college. The three students were adjudged as best three interns 1st, 2nd and 3rd respectively and got VC Commendation Certificate for 100 Hours Social Work.

[HTTPS://youtu.be/-j88SnZh65w](https://youtu.be/-j88SnZh65w) 2. Scholarship for Poor/ORPHAN/Handicapped In addition to state and center Government scholarships (242 students were covered under ST,SC,OBC,Minority etc), the institution had given financial aid to Poor/ORPHAN/Handicapped students who were not covered under state and center Government scholarship schemes. Under financial aid 51 students of this college were covered in form of Very Poor, Poor, Orphan and Handicapped category. The aim of this scheme to cover all those students who belonged to poor families and were not eligible for state and center Government scholarship schemes.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.gdcakhnoor.com/naac/bestpractices.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

In tune with institutional vision and mission, the college has introduced two Vocational courses during session viz Domestic Data Entry Operator and Accounts Executives(Payable and Receivable) under Rashtriya Uchchatar Shiksha Abhiyan (RUSA) is a Centrally Sponsored Scheme of MHRD and Under Vocational Courses 60 students were registered (30 students for each course) and the project was implemented by ILFS Skills Development Corporation Limited a joint venture between ILFS Education and Technology Services Limited (ILFS Education) and National Skill Development Corporation (NSDC). The aim is to enhance their technical skills and to make them more relevant in the contemporary times and market. During session 2018 the college started one online course in C language (Computer) of SPOKEN TUTORIAL under IIT Bombay. Under this course 30 students were enrolled for online course in C language. The aim is to enhancement of learning through ICT and enhance their technical skills and to make them more relevant in the contemporary times and market. The students were given training free of cost by department to enhance their communication skill, extempore capability and confidence. Three NSS students of this college got Vice Chancellor Commendation Certificate for voluntarily Social Service of more than 120 hours on Swachhta activities during the period

Provide the weblink of the institution

<http://www.gdcakhnoor.com/naac/distinctiveness.pdf>

8.Future Plans of Actions for Next Academic Year

- The construction of additional academic block will be expedited.
- Automation of library will also be taken into account.
- Plantation drives will be organized by NSS Volunteers/NCC cadets.
- All the science department ,NSS unit,NCC unit,English Department,Physical Education Departmentand office will be provided with desktop computers with UPS and Multipurpose Printers.
- Upgradation of Laboratories will be done.
- More traditional classrooms will be converted to smart classrooms
- Half constructed room (near Smart Classroom) will be completed by applying aluminum windows/partition or by Brick work.